

**TOWN OF SOUTH BETHANY
TOWN COUNCIL ORGANIZATIONAL MEETING MINUTES
MAY 31, 2022
10:00 A.M.**

Meeting Called to Order and Pledge of Allegiance

Mayor Saxton called the May 31, 2022, Town Council Organizational Meeting to order at 10:01 a.m. followed by the Pledge of Allegiance to the Flag.

Attendance and Absences

In attendance were Mayor elect Tim Saxton and Councilmembers elect Derek Abbott, Randall Bartholomew, and Robert Biciocchi; and Councilmembers Edie Dondero, Dick Oliver, and Tim Shaw; and Town Manager Maureen Hartman, Administrative Specialist Janet Powell; Chief Lovins, Officer Shawn Baldasano and Officer Matthew Wilson. Public attendees: 1, remote attendees: 2.

Public Comment

No public comment.

Swearing in the Mayor

Finance Director Renee McDorman swore in incumbent Timothy Saxton as Mayor.

Swearing in Officer Matthew Wilson

Mayor Saxton swore in new Police Officer Matthew Wilson to the South Bethany Police Department.

Mayor swearing in Councilmembers elect

Mayor Saxton swore in incumbent Derek Abbott and Randall Bartholomew, and new councilmember Robert Biciocchi.

Appointment and action for Mayor Pro-Tem, Secretary, and Treasurer

Mayor Saxton appointed Councilman Shaw to serve as Mayor Pro-Tem, Councilman Oliver as Secretary and Councilman Bartholomew as Treasurer. Motion by Councilman Abbott, second by Councilwoman Dondero to approve Mayor Saxton's appointments. Motion carried 7-0.

Second Reading of Ordinance 206-22 setting a stipend for Town Council

Mayor Saxton noted the two previously approved changes in Ordinance 206-22; Section 2 adding: two (2) installments and Section 3(B) adding: for the previous year. Mayor Saxton declared the Second Reading of Ordinance 206-22.

Discussion and possible action to adopt Ordinance 206-22 setting a stipend for Town Council

Motion by Councilman Oliver, second by Councilman Shaw to adopt Ordinance 206-22. Motion carried 7-0.

Review and possible action to approve the proposed purpose and scope of the new Community Relations Committee for inclusion in the Committee Guidelines for Town Council

Mayor Saxton explained the Communications and Public Relations and the Community Enhancement Committee are now combined and renamed the Community Relations Committee, with Councilwoman Dondero as Chair.

Review and possible action to approve the Committee Guidelines for Town Council

Motioned by Councilman Abbott, second by Councilman Bartholomew to approve the Community Relations Committee. Motion carried 7-0.

Review and possible action to approve the Procedural Guidelines for Town Council

Council agreed to a change in #7 to read: Public comments will be noticed at the discretion of the mayor on the agenda. Motion by Councilman Oliver, second by Councilman Abbott to approve the amended Procedural Guidelines. Motion carried 7-0. Motion by Councilman Abbott, second by Councilwoman Dondero to amend the South Bethany Canal Water Quality Committee Mission Purpose to read: To improve water quality within the South Bethany canal network. Motion carried 7-0.

Discussion and possible action to continue the ad hoc Pedestrian and Bicycle Safety Committee until September 30, 2022

Mayor Saxton stated the P&BSC requested an extension in time for the ad hoc committee to complete a few projects. Motion by Councilman Abbott, second by Councilman Shaw to approve the continuation of the P&BSC with existing members until September 30, 2022. Motion carried 7-0.

Discussion and possible action to appoint a Town Council Liaison for the Planning Commission

Mayor Saxton appointed Councilman Oliver to serve as Town Council Liaison for the Planning Commission. Motion by Councilman Abbott, second by Councilman Bartholomew to approve Mayor Saxton's appointment. Motion carried 7-0.

Discussion and possible action to appoint Planning Commission member Jane Bonbright for a two-year term

Mayor Saxton appointed Jane Bonbright as a member of the Planning Commission. Motioned by Councilwoman Dondero, second by Councilman Abbott to approve Mayor Saxton's appointment. Motion carried 7-0.

Committee Assignments – Appointment and possible action on Chairperson and Members

Budget and Finance Committee Members: Mayor Saxton recommended the appointment of Councilman Bartholomew as Chair; Don Boteler, Colin Chasler, Robert Gensler, Christine Keefe, and Joe Mormando as committee members. Motion by Councilman Oliver, second by Councilman Abbott, to accept the Budget and Finance committee chair and members. Motion carried 7-0.

Canal Water Quality Committee: Mayor Saxton recommended the appointment of Councilman Shaw as Liaison, Chris Vanuga as Chair; Derek Abbott, Robert Fisher, Karin Gander, Gary Lessing, Brian Moroz, and David Wilson as committee members. Motion by Councilwoman Dondero, second by Councilman Abbott to accept the Canal Water Quality committee chair and members. Motion carried 7-0.

Charter and Code Committee: Mayor Saxton recommended the appoint of Derek Abbott as Chair, Tom Barletta, Carl Bittenbender, Steven Chantler and Bob Biciocchi as committee members. Motion by Councilwoman Dondero, second by Councilman Shaw to accept the Charter and Code chair and committee members. Motion carried 7-0.

Review the 2022-2023 Meeting Schedule

Council agreed to change council meetings to the second Friday of the month at 9:00 a.m. and council workshop meetings to the fourth Wednesday of the month at 5:00 p.m.

Adjournment

Motion by Councilwoman Dondero, second by Councilman Shaw to adjourn the May 31, 2022 Town Council Organizational Meeting at 10:44 a.m. Motion carried 7-0.

Respectfully submitted,

Council Secretary

Administrative Specialist

Date of Approval